Graduate Certificate
Online Orientation
2016
Welcome to the MAFC Macquarie Applied Finance Centre, Australia’s centre of excellence for postgraduate finance education.

Along with almost 5,000 Alumni, based in 43 countries, you’ve chosen the MAFC to study alongside future leaders in finance and to build your knowledge of real-world, applied finance.
Our programs and support services

MASTER OF APPLIED FINANCE
GRADUATE DIPLOMA OF APPLIED FINANCE
GRADUATE CERTIFICATE OF FINANCE
Elective units by specialisation streams

**Funds and Wealth Management**
- Applied Portfolio Management
- Economics of Financial Markets
- Hedge Funds
- Infrastructure and Property
- Investment and Credit Analysis
- Private Equity Investment
- Private Wealth Management
- Resource Industry Investment Analysis

**Risk Management**
- Corporate Treasury Management
- Credit and Lending Decisions
- Credit Portfolio Management
- Derivatives Valuation
- Investment and Credit Analysis
- Modelling Prices and Risk
- Strategic Bank Management

**Markets and Instruments**
- Credit Portfolio Management
- Debt Capital Markets
- Derivatives Valuation
- Economics of Financial Markets
- Structured and Exotic Products

**Corporate Finance**
- Applied Business Valuation
- Advanced Valuation for Corporate Finance
- Corporate Financial Strategy
- Corporate Treasury Management
- Debt Capitals Markets
- Equity Capital Markets
- Investment and Credit Analysis
- Infrastructure and Property
- Managing Shareholder Value
- Mergers and Acquisitions
- Modelling Prices and Risk
- Private Equity Investment
- Project Finance
- Resource Industry Investment Analysis

Graduate Certificate Online Orientation 2016
GRADUATE INCOME
11% earn 121,000+
13% earn 151,000+
38% earn 240,000+

SPECIALISED STREAMS
30 Units
4 Streams

CURRENT GRADUATE AGE
43% 23-30 years old
41% 31-35 years old
16% 36-49 years old

20% OF STUDENTS
Work at Top 50 ASX listed companies

4,700+ ALUMNI
Located in 43 countries

6 TEACHING CENTRES
in Asia Pacific
Teaching Style

• Plan for a 3:1 ratio

• 1 hour in the classroom requires 3 hours of self-study

• We teach from a practitioner’s viewpoint

• We focus on applicability

• We use case studies and real-world examples

• We equip students with a rigorous and contextual framework, not just a bundle of facts or one-off training sessions

Dr Elizabeth Sheedy
Bcomm UNSW, PhD Macq
Associate Professor, Modelling Prices and Risk, Financial Risk Management Program Director, Risk
Our students

- Our students aim to:
  - Enhance their core understanding and focus on specialised skills in applied finance

“The MAppFin provided me with practical and extensive learning experiences. It provided the means to understand business quickly, which is really beneficial to managing business and setting strategy.”

– John Keith
Managing Director, Head of Financial and Official Institutions Group, BNP Paribas
Sydney CBD Centre

- Reception open from 9.00am to 5:30pm (Monday to Friday)
- Level 3, 10 Spring Street, Sydney
- Lifts access between 9.00am and 6:30pm
- (02) 9223 6231
- studentsupport@mafc.mq.edu.au
North Ryde Campus

- Macquarie University, North Ryde
- Accessible from the CBD by train every 15 minutes to Macquarie University station, or bus
- Reception open from 9:00am to 5:00pm (Monday to Friday)
- Building E4A, Level 7: Room 746 Macquarie University
- (02) 9850 7282
Online Support

- Open from 8.30am to 5.00pm Australian Eastern Standard Time (Monday to Friday)

- Within Australia: (02) 9223 6231

- Outside Australia: + 61 2 9223 6231

- studentsupport@mafc.mq.edu.au
Library at North Ryde Campus

- Use your Macquarie OneID to borrow or renew online via eReserve or visit North Ryde Campus
- Print, scan, copy, or laminate

Library Hours:
- Weekdays: 8am to 10pm
- Study spaces Levels 3-5 until 1am
- Weekends: 10am to 6pm

Library Café Hours:
- Weekdays: 8am-10pm
- Weekends: 10am-6pm
Overview of Support Services

StudyWise

Counselling and Psychological Services
• Students can speak to a registered Psychologist about any personal issues they are experiencing as a student at Macquarie University.

Advocacy Service
• Provides independent advice on the University’s Policies and Procedures as well as support in engaging in University processes such as Discipline and Complaints.

Disability Service
• Provides reasonable adjustments for students who can demonstrate an ongoing health condition.

Welfare Service
• Provides support to students with respect to finances, accommodation, legal referrals. http://students.mq.edu.au/support/health_and_wellbeing/
Appointments

• Consultations are by appointment. Students should book an appointment as soon as they feel they need support.

• Campus Wellbeing’s consultations are free of charge.

• Consultations are private and confidential. Campus Wellbeing does not disclose your information without your consent, or except as required by law.

• Appointments can take place: In person, via telephone, email or other methods depending on the service.

• Call: +61 2 9850 7497

• Email campuswellbeing@mq.edu.au
MAFC Student Site –
http://mafcstudents.mq.edu.au
MAFC Student Site –
http://mafcstudents.mq.edu.au

Click the link to play the video
http://mafcstudents.mq.edu.au/new-to-mafc/pre-orientation-video-mafc-student-site-demo/
Important Dates

- **Census Date:** Is the last date that you can withdraw from a Unit without incurring financial & academic penalty.

- **Payment Date:** Payment due date is the last date to pay fees without penalties.

- **Last Date to enrol in Core/Elective unit:** Enrolment deadline for core unit and elective unit.

- Find the dates on the Student Site under **Important Dates.**
2015 Program Rules and Procedures

For the latest version, please visit

- Covers areas such as:
  - Enrolment
  - Changing your study plans
  - Withdrawing/discontinuing from a unit
  - Disruption to Studies
  - Satisfactory progress
  - Satisfactory performance
  - Academic honesty
  - Assessment
What is a OneID?

Your OneID allows you to access online systems through the same identity.

- To manage your OneID and view the list of Macquarie University online resources that require your OneID go to: [https://oneid.mq.edu.au/](https://oneid.mq.edu.au/)

- Once active use your OneID to access:
  
  - Your MQ student email
  - iLearn
  - IT Support (OneHelp)
  - Library resources
    - Journal database
    - e-Reserve for example past exam papers
Your MQ student email address

• All Macquarie students are issued with a free University mail account hosted on Google platform.

• Once enrolled into an MAFC unit ALL correspondence from MAFC will be sent to your MQ student email address ONLY.

• Access your student mail just like you access any Gmail address. 
  https://www.gmail.com
  Username:  firstname.lastname@student.mq.edu.au
  Password:  your OneID password

• To ensure you don’t miss your email:
  o Forward your personal email. However, ALL replies must come from your @students.mq.edu.au email address
  o Set up another mail account on your smart phone to receive your email
  o Use the RSS feed/alert option to be alerted to new email
Click the link to play the video
http://mafcstudents.mq.edu.au/new-to-mafc/pre-orientation-video-it-demo/
You’ll use 3 online systems:

1. ENROL
2. PAY
3. STUDY

NOTE: Your account with each of these student systems is not linked
What is iManage?

iManage is MAFC’s student management system.

- Update your personal contact details
- Enrol and discontinue units of study
- View your timetable
- View and print your results and study plan
What is iManage?
http://imanage.mafc.mq.edu.au/

Click the link to play the video
What is eStudent?
eStudent is Macquarie University’s student payment system.

MAFC’s students use eStudent to:
• pay fees by credit card
• view any outstanding debts & payment deadlines for your fees
• complete online FEE-HELP Assistance Form

Payment and Fee-Help Form must be completed BEFORE the payment due date.

Withdrawal from unit/s must be done BEFORE census date.
• Tax invoices & receipts can be requested by emailing studentfees@mafc.mq.edu.au
  – At least 5 working day processing time
  – Quote Student number and unit/s
Outstanding Debts/Cancellation of enrolment

• Late payment fine ($200 per unit) applies if payment made after the payment due date.
• Cancellation of enrolment will occur for any unit/s with outstanding debts after census date.
• FEE-HELP students will remain liable for the fee if they choose to withdraw after census date.
What is eStudent?
https://student1.mq.edu.au/

Click the link to play the video
http://mafcstudents.mq.edu.au/new-to-mafc/pre-orientation-video-estudent-demo/
What is iLearn?

- iLearn is Macquarie University’s **Learning and Teaching Portal**
  - Access on-line lecture notes
  - Access on-line readings
  - Access solutions to problems (exercises)
  - Discussion forums
  - Submit assignments

**Note:** You should download all course materials for future reference.

- Access to elective units of study will be removed at the end of each term.
- You will retain read-only access on core units of study for one year.
What is iLearn? 📚
http://ilearn.mq.edu.au

Click the link to play the video
http://content.jwplatform.com/players/zpT3BQHs-Vb9yij1A.html
Recognition and Partnerships
Some of our partnerships with the banking and finance industry

- Partnerships with global, professional associations
- Endorsement by professional associations for the MAppFin
- International Education Partnership with Finsia (with member benefits)
- Preparation for students to qualify for membership of:
  - CFA Institute
  - Professional Risk Managers’ International Association (PRMIA)
  - Chartered Alternative Investment Analyst (CAIA) Association (including scholarships)
Activate your Finsia membership

Opt in to activate Finsia membership:

- At: [https://members.finsia.com/join](https://members.finsia.com/join)
- See mafc.mq.edu.au for detail on the MAFC/Finsia Education Partnership
- For Master of Applied Finance and Graduate Diploma of Applied Finance:
  - Significantly discounted Professional Membership as Associate, with post-nominal AFin
- For Graduate Certificate of Finance:
  - Free membership for 1 year as Affiliate
- Professional mentoring program, at discounted fee: 8 one-on-one sessions, 2 workshops, 16 weeks
- Access to Finsia members’ lounges and Eikon, in Sydney/Melbourne
- See flyer in your orientation pack
Benefits of the Finsia | MAFC Education Partnership

- **Real-world exposure** to the finance sector, current industry research, and key stakeholders whilst undertaking graduate finance studies at MAFC
- **Unlimited access** to Finsia’s daily news and features about the finance industry
- Access to Finsia’s **Professional Mentoring Program** at discount
- **Subscription to JASSA**, Finsia’s journal of applied finance
- **50% discount on Finsia’s events** and access to a wide range of Finance Professionals’ Seminars at MAFC
- **Access to industry networks**, career development events, practitioner webinars, and Finsia’s career mentoring program
- **Use of the Members’ Lounges** in Sydney and Melbourne
- Use of the **Thomson Reuters “Eikon”** terminals in Finsia’s members’ lounges
The current students’ LinkedIn group is a private, closed group.

All members are validated against the University’s systems. You can trust that every member of this private group is a student of MAFC.

There is only one official LinkedIn group for MAFC’s current students.

Invitations, news updates, important information is distributed via this Group.

Your classmates’ profiles will help you get to know each other, find common ground, and ensure you form successful syndicate groups.

Search “Macquarie Applied Finance Centre Current Students’ Official Group” in LinkedIn and request to join now.
MAFC’s Alumni LinkedIn group is a private, closed group.

All members are validated against the University’s systems. You can trust that every member of this private group is alumni of MAFC.

There is only one official LinkedIn group for MAFC’s alumni. Protect yourself from 3rd party marketing, and do not join an unofficial group.

Invitations, news updates, important information is distributed via this Group.

Once you graduate, resign from the current students’ group and join the Alumni LinkedIn Group.

The Alumni LinkedIn Group will facilitate your lifelong connection with your peers, with industry, and with MAFC.
Our students aim to:

- Build a platform for continued career progression
- A transition point for increased involvement in the finance sector

“What sets the MApFin apart from other qualifications is the breadth of finance knowledge it gives you. The wide range of electives allows students to gain a deep understanding of all areas of finance and learn how to apply this in the real world. The course is taught by industry experts from both the banking and corporate sectors, making the MApFin an excellent choice no matter what industry you work in”

– Cynthia Whelan

Cynthia Whelan
MApFin Alumna, 1996
Group Managing Director, Strategic Finance
Telstra
What to do before class starts? (Part 1)

You should have already completed all the Pre-Orientation steps:

1. Enrol into your unit(s) using iManage
2. First Time Login Set-Up (Allow 3 business days after enrolment)
3. Update Contact and Next of Kin details in eStudent
4. For Australian Citizens Only
5. Review all sections under ‘New to MAFC’ on Student Site

http://mafcstudents.mq.edu.au/new-to-mafc/pre-orientation-gcertfin/
What to do before class starts? (Part 2)

- Review Program Rules & Procedures on our website

- Log into iLearn to review course materials

- Set-up forwarding to your personal email

- Set up your LinkedIn profile and/or request to join the private, members-only, official Student Group. Search for: Macquarie Applied Finance Centre Current Students’ Official Group.
Contact us

- Learn more: [http://www.mafc.mq.edu.au/](http://www.mafc.mq.edu.au/)
- Email questions: [information@mafc.mq.edu.au](mailto:information@mafc.mq.edu.au)
- Telephone: (Sydney CBD Campus): +61 2 9223 6231
- Telephone: (North Ryde Campus): +61 2 9850 7282
- Subscribe at mafc.mq.edu.au to attend: Free Finance Professionals’ Seminars in Sydney, Melbourne and Singapore
- Social media:
  - Current students should join the only official LinkedIn private members’ group for networking, news, invitations, collaboration, to meet fellow students for syndicate work, for updates on enrollment, etc
  - Alumni join the only official LinkedIn private members’ group for networking, news, invitations, research papers
  - All students and alumni are asked to Follow the Company Page on LinkedIn
  - See photos and network on MAFC’s Facebook page. Like us!
- Visit one of our Sydney campuses for syndicate group meetings, coffee/tea, and networking:
  - Level 3, 10 Spring Street, Sydney CBD
  - E4A, Level 7, Room 746, Macquarie University

Disclaimer: The information provided is correct at publication, and every reasonable effort has been made to ensure its accuracy. However, the information is subject to change from time to time. Macquarie University Applied Finance Centre reserves the right to vary, without notice, any information relating to the provision of courses or units of study including the content and mode of offering of such courses or units, the withdrawal of any course or unit for whatever reason, requirements for entry (including score conversions) to a program and the fees applicable to enrolment in any course or unit of study.
Questions?